



<p><b>Additional Responsibilities</b></p>	<ul style="list-style-type: none"> <li>• Leads and facilitates meetings and workshops as required</li> <li>• Through incorporation and integration of analyses, as well as sound professional judgment regarding project requirements, develops and maintains a comprehensive project management plan and schedule.</li> <li>• Assists business units in designing their portions of the project implementation plans, as well as facilitating change management, and go-live activities.</li> <li>• Strives to ensure quality solutions are delivered as planned, to meet organizational goals and objectives</li> <li>• Provides oversight and guidance to contracted DBA's.</li> </ul>
<p><b>Key Qualifications</b></p>	<ul style="list-style-type: none"> <li>• Knowledge of PMM</li> <li>• Project Management Skills</li> <li>• Knowledge of quality and testing standards</li> <li>• Team management</li> <li>• Business knowledge of procurement, inventory, and materials management functions within healthcare</li> </ul> <p><b>Education:</b> Bachelors degree in MIS or a related field an or equivalent work experience</p> <p><b>Experience:</b> 7 + years with hands-on experience with various systems or equivalent skills experience. 1-3 years management experience; healthcare or related business knowledge preferred, broad understanding of systems assigned, strong team player, strong organizational, communication, and interpersonal skills required, and ability to work in a fast-paced environment</p> <p><b>License / Certification:</b> Project Management Professional (PMP) Certification from the Project Management Institute (PMI) is preferred</p>

**For consideration: Fax resume to (714) 347-7540 or e-mail to: SJHSHR@STJOE.ORG.**