



**EMPLOYMENT OPPORTUNITY**  
**Posted 10/26/09**

<b>Job Title</b>	PACS Systems Manager
<b>Department</b>	IT
<b>Reports to</b>	VP IT Solutions Delivery
<b>Position Summary</b>	<p>Manages the strategic design and maintenance of imaging information systems: primarily, but not limited to, Fuji PACS. Partners with SJHS clinical and ancillary management to identify high value opportunities for optimizing use of information systems by clinicians and physicians. Works with SJHS System Office and Ministries to improve workflow, optimize clinical processes, and reduce costs through effective information management and software solution delivery. Partners closely with other responsible IT support of clinical information systems (e.g., Meditech) to serve common internal customers.</p> <p>Responsible for overall day to day operations and support. Acts as primary IT owner of PACS systems. Manages a team of support staff and application specialists and analysts to deliver high quality solutions. Regularly updates management and stakeholders on system performance, utilization, solution value, and project status.</p>
<b>Essential Functions</b>	<ul style="list-style-type: none"> <li>• Provides a single point of accountability for PACS applications; provide an escalation point for break/fix or vendor issues</li> <li>• Manage day to day operations of the PACS applications</li> <li>• Plan and coordinate the scheduling, management and installation of software upgrades and patches</li> <li>• Report on application system status, performance, availability and growth</li> <li>• Verify that appropriate routine operational duties (change management, backup, documentation) are maintained</li> <li>• Determine resource needs; acquire team resources; lead project teams throughout all aspects of the project lifecycle</li> <li>• Manages expectations of PACS application stakeholders; communicate regularly and often with imaging directors and system managers within all ministries</li> <li>• Monitor and control the initiation and progress of applications development, implementation and support by overseeing work plans and resources in order to meet business objectives and priorities as well as business continuity and security goals</li> <li>• Effectively contribute to the IS strategy by providing regular assessment of hardware/software, systems and process options</li> <li>• Reviews quality assurance audits in consultation with departments on system documentation, feasibility, design, testing and implementation, to ensure that they meet quality standards, user requirements and are easy to maintain.</li> <li>• Ensure that support, resources and procedures are available and executed according to agreed service levels</li> <li>• Develop, manage and communicate department budget within context of IS strategy and business plans</li> <li>• Facilitate resolution of project conflicts through effective communication and interaction; mentoring of staff; utilizing the St. Joseph Way; and establishing and documenting best practices</li> <li>• Manage the activities of team members and contracted project resources.</li> <li>• Perform thorough problem analysis and resolution processes within IS accepted framework using sound judgment, initiative, and own discretion.</li> <li>• Acquires sufficient knowledge of software and hardware technologies in order to effectively lead information services team members; partners with vendors</li> <li>• Coordinates with other clinical system owners to identify potential opportunities to facilitate organizational improvement and success</li> <li>• Provides direction to team members and appropriate communications to business leadership regarding projects</li> </ul>

<p>Additional Responsibilities</p>	<ul style="list-style-type: none"> <li>• Demonstrates consistent and effective application of standard Project Management tools and methodologies</li> <li>• Leads and facilitates meetings and workshops as required</li> <li>• Through incorporation and integration of analyses, as well as sound professional judgment regarding project requirements, develops and maintains a comprehensive project management plan and schedule.</li> <li>• Assists business units in designing their portions of the project implementation plans, as well as facilitating change management, and go-live activities.</li> <li>• Strives to ensure quality solutions are delivered as planned, to meet organizational goals and objectives.</li> </ul>
<p><b>Key Qualifications</b></p>	<ul style="list-style-type: none"> <li>• Knowledge of Fuji PACS and other imaging information systems across modalities</li> <li>• Project Management Skills</li> <li>• Knowledge of quality and testing standards</li> <li>• Team management</li> <li>• Knowledge of healthcare imaging functions and modalities with attention to the business of ancillary service departments within a healthcare provider business and to the clinical implications of the services</li> </ul> <p><b>Education:</b> Bachelors degree in MIS or a related field an or equivalent work experience</p> <p><b>Experience:</b> : 7 + years with hands-on experience with various systems or equivalent skills experience. 1-3 years management experience; healthcare or related business knowledge preferred, broad understanding of systems assigned, strong team player, strong organizational, communication, and interpersonal skills required, and ability to work in a fast-paced environment</p> <p><b>License / Certification:</b> Project Management Professional (PMP) Certification from the Project Management Institute (PMI) is preferred</p>

**For consideration: Fax resume to (714) 347-7540 or e-mail to: SJHSHR@STJOE.ORG.**