



EMPLOYMENT OPPORTUNITY
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Job Title	Core Health Information Systems Manager
Department	IT
Reports to	VP IT Solutions Delivery
Position Summary	<p>Responsible for development, deployment and ongoing support of core HIS applications (primarily Meditech and associated third party software solutions such as Iatric, Forward Advantage, etc). Coordinates the evaluation, design, testing, implementation and maintenance of Meditech application modules; supports integrated, enterprise-wide Meditech systems including parameters and all dictionaries; supports standardization of practices and provides coordination of IT service delivery across multiple hospitals and departments.</p> <p>Introduces and applies best practices while continually monitoring and evaluating opportunities for technological enhancements or process redesign; develops policies and procedures in partnership with departmental super users. Partners with project teams to coordinate and support implementation of new modules and add-on solutions as well as regular upgrade projects. .</p> <p>Maintains expert level knowledge of regulatory requirements regarding clinical information systems. Assures compliance with regulatory and professional standards in area of responsibility including: staff training, data base design and maintenance, data integration and transmission and security and confidentiality</p>
Essential Functions	<ul style="list-style-type: none"> • Manages a team of analysts and directs targeted actions to provide operational support and analysis of Meditech system; Directs and appraises the work of project team members. • Plans, directs and coordinates educational programs and regular performance improvement projects relative to optimization of Meditech systems. • Demonstrates commitment to the quality, philosophy and values of SJHS by maintaining established policies and procedures, organizational objectives, continuous quality improvement, quality assessment and safety standards. • Maintains the integrity of the Meditech application modules including daily, weekly and monthly system requirements • Works cooperatively with departmental management to insure optimal usage of the Meditech application modules. • .Evaluates user needs and requests for information systems relative to current systems and available technologies and applications; establishes resources required for meeting identified needs; Evaluates work flow and recommends process transformation to maximize departmental and organizational efficiency and effectiveness; brings value of the Meditech system to the user department as a partner in achieving organizational performance excellence. • Stays current with the Meditech upgrades and enhancements and maintains a strong working relationship with the vendor’s customer relationship team at Meditech. • Serves as top escalation point in resolution of system issues and vendor relations. Carefully evaluates software issues or workflow impacts and cooperatively proposes solutions while coordinating issue resolution. Directs interdisciplinary “tiger teams” for resolution of identified high impact issues.

